附件2：

**员工应聘登记表**

**应聘岗位：                         期望薪资：**元/月

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| **个人基本情况** | | | | | | | | | | | | | | | | | | | | |
| 姓名 | |  | | | | | 性别 | | |  | 民族 | | | |  | | 籍贯 | |  | |
| 出生年月日 | |  | | | | | 婚否 | | |  | 政治面貌 | | | | £党员（入党时间）：      □群众 | | | | | |
| 最高学历 | |  | | | | | 毕业时间 | | |  | 外语水平 | | | |  | | | | | |
| 身份证号码 | |  | | | | | | | | | 联系电话 | | | |  | | | | | |
| 家庭住址 | |  | | | | | | | | | E-mail | | | |  | | | | | |
| 通讯地址 | |  | | | | | | | | | 邮编 | | | |  | | | | | |
| 配偶姓名 | |  | | | | 配偶工作单位 | | | | |  | | | | | | | | | |
| **教育经历**（中专及以上） | | | | | | | | | | | | | | | | | | | | |
| 日期（年/月） | | | | 学校/单位 | | | | | | | | | | | 主修专业（毕业/结业/肄业）及学位 | | | | | |
| 从 | | 至 | |
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| **资格证书**(含国家英语等级证书、计算机等级证书、职称证书及其它证书) | | | | | | | | | | | | | | | | | | | | |
| **颁证机构** | | | | **颁发日期** | | | | | | | **取得专业资格名称** | | | | | | | | | |
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| **就职记录**（从目前岗位开始）  **注：就职记录不超过三项** | | | | | | | | | | | | | | | | | | | | |
| 公司名称 | | | 最后工作岗位名称 | | | | | | 年限（年/月） | | | 直接主管职务 | | 下属  人数 | | 月薪 | | 离职原因 | | |
| 从 | 至 | |
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| **工作详细经历**（工作职责与工作内容）   **注：与就职记录顺序保持一致** | | | | | | | | | | | | | | | | | | | | |
| 时间 | | | 部门与职务 | | | | | | | | 工作职责、内容及成就 | | | | | | | | | |
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| **情况咨询** | | | | | | | | | | | | | | | | | | | | |
| 您是否由长虹集团所属员工推荐？  £ 是    £否  若是，请填写：推荐人姓名：                 部门:  与您的关系： | | | | | | | | | | | | | | | | | | | | |
| **请列示两位可查实您真实工作情况的咨询人**（不包括亲属） | | | | | | | | | | | | | | | | | | | | |
| 姓名 | 关系 | | | | | | | 职业 | | | | | 单位名称 | | | | | | | 联络电话 |
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|  |  | | | | | | |  | | | | |  | | | | | | |  |
| **紧急情况联系人** | | | | | | | | | | | | | | | | | | | | |
| **姓名：­            与本人关系：               联系电话：** | | | | | | | | | | | | | | | | | | | | |
| **其他待遇要求：** | | | | | | | | | | | | | | | | | | | | |
| **补充资料**(含未经认证的计算机水平、英语水平或其他技能) | | | | | | | | | | | | | | | | | | | | |
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**郑重声明：本人承诺以上提供资料均属实。若有不实之处，由此引起的一切不良后果概由本人负责。**

**申请人签名：                        日期：**